



Humanistic Counseling Center  
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**EAP Client Intake Form**

Therapist: \_\_\_\_\_ Date: \_\_\_\_\_

Office Location or Telehealth: \_\_\_\_\_

**Client Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to Employee: \_\_\_\_\_

**EAP Employee Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**EAP Information:**

Name of EAP: \_\_\_\_\_ Employer Name: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Number of Sessions: \_\_\_\_\_

Effective Dates: \_\_\_\_\_

Primary Insurance Provider: \_\_\_\_\_

Secondary Insurance Provider: \_\_\_\_\_