



Humanistic Counseling Center  
PO Box 24242  
Cleveland, OH 44124  
P: 216-839-2273  
F: 216-896-0735

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## **Cancellation Policy**

Since we sell both our time and expertise, you are responsible for cancelling appointments at least 24 hours in advance so that we have the opportunity to give the appointment time to someone else if you are unable to use it. This requires advance notice.

According to Humanistic Counseling Center's Cancellation Policy, clients who miss appointments without 24 hour notice will be assessed a cancellation fee at the discretion of your therapist. Insurance does not cover last minute cancellations or missed appointments, so payment for this time is your responsibility. In the event of a true emergency, you can talk with your therapist about negotiating this fee.

Please sign below acknowledging that you understand this policy and will pay the cancellation fee if you fail to give your therapist adequate notice of cancellation. If you need to cancel, please contact your therapist or the main office at 216-839-2273.

Therapist Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Relationship to Client: \_\_\_\_\_